

IDAHO CONTRACTORS BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 10/10/2017

BOARD MEMBERS PRESENT: Gary R Bond - Chair
Rodney Underhill
J Robert Pilote
Todd Webb

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Roger Hales, Naylor & Hales
Mary Miles, Technical Records Specialist II

OTHERS PRESENT: Matthew McCurry, Precision Pre-Wire LLC

The meeting was called to order at 8:30 AM MDT by Gary R Bond.

APPROVAL OF MINUTES

Mr. Pilote made a motion to approve the minutes of 9/12/2017. It was seconded by Mr. Webb. Motion carried.

EXECUTIVE ORDER

Ms. Cory reviewed the Executive Order issued by Acting Governor Little which requires State agencies to submit a report to the Office of the Governor no later than July 1, 2018. The report will assess whether the licensure requirements are necessary and in the public interest while providing recommendations for improvement, modification or elimination. Ms. Cory also updated the Board on the information and process for public comment which has been added the Board's website.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. The deadlines to submit proposed rule and law revisions to the Governor's Office has passed for the 2018 Legislative Session.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$81,663.23 as of 9/30/2017.

DISCIPLINE

Mr. Nelson presented a memorandum regarding case numbers CON-2017-119, CON-2017-118, CON-2017-124, CON-2017-97, CON-2017-4, CON-2018-6, CON-2018-12, CON-2017-114, and CON-2017-120. After discussion, the Board gave recommendations for appropriate discipline.

Mr. Pilote made a motion to close case CON-2017-95 with a warning letter. It was seconded by Mr. Webb. Motion carried.

Mr. Pilote made a motion to close case CON-2018-5 with a warning letter. It was seconded by Mr. Webb. Motion carried.

Mr. Pilot made a motion to set aside the default and issue a new Stipulation and Consent order for CON-2017-12. It was seconded by Mr. Underhill. Motion carried.

Mr. Nelson presented Stipulations and Consent Orders in cases CON-2017-11, CON-2017-83, CON-2017-89, CON-2017-90, and CON-2017-93. Mr. Pilote made a motion to approve the Consent Orders and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Webb. Motion carried.

Mr. Nelson presented a Findings of Fact, Conclusions of Law and Final Order in case CON-2017-39. Mr. Underhill made a motion to approve the Final Order and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Pilote. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Pilote made a motion to approve the Bureau's recommendation and authorize closure in cases I-CON-2017-267, I-CON-2018-1, I-CON-2018-36, I-CON-2018-14, I-CON-2018-28, I-CON-2018-29, I-CON-2018-41, I-CON-2018-46, I-CON-2018-55 and I-CON-2018-3. It was seconded by Mr. Webb. Motion carried.

Mr. Pilote made a motion to approve the Bureau's recommendation and authorize closure in cases I-CON-2017-64, I-CON-2017-68, I-CON-2017-84, I-

CON-2017-109, I-CON-2017-145, I –CON-2017-193, I-CON-2017-196, I-CON-2017-202, and I-CON-2017-218. It was seconded by Mr. Webb. Motion carried.

TO DO LIST

The Board reviewed the to do list and no action was taken.

EXECUTIVE SESSION

Mr. Underhill made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Pilote. The vote was: Mr. Underhill, aye; Mr. Pilote, aye; Mr. Webb, aye; and Mr. Bond, aye. Motion carried.

Mr. Pilote made a motion to come out of executive session. It was seconded by Mr. Webb. It was seconded by Mr. Webb. The vote was: Mr. Underhill, aye; Mr. Pilote, aye; Mr. Webb, aye; and Mr. Bond, aye. Motion carried.

Mr. Underhill made a motion to approve Precision Pre-Wire LLC, RCE-45843, for registration. It was seconded by Mr. Webb. Motion carried.

Mr. Webb made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Pilote. The vote was: Mr. Underhill, aye; Mr. Pilote, aye; Mr. Webb, aye; and Mr. Bond, aye. Motion carried.

Mr. Pilote made a motion to come out of executive session. It was seconded by Mr. Webb. It was seconded by Mr. Webb. The vote was: Mr. Underhill, aye; Mr. Pilote, aye; Mr. Webb, aye; and Mr. Bond, aye. Motion carried.

APPLICATIONS

Mr. Pilote made a motion to approve the following for licensure:

Approved for Licensure

M & D CONSTRUCTION CONCEPTS INC	RCE-45639
BENNY SANCHEZ SIDING LLC	RCE-45668
CURB A PEAL LLC	RCE-45685
H & H QUALITY SIDING LLC	RCE-45737
EMT FAMILY CONSTRUCTION LLC	RCE-45743
XINC PAINTING LLC	RCE-45831
CREATIVE ENGINEERING LLC	RCE-45835

It was seconded by Mr. Underhill. Motion carried.

Mr. Pilote made a motion to table 901147687 pending further information. It was seconded by Mr. Underhill. Motion carried.

Mr. Pilote made a motion to approve 901154506 pending receipt of further information. It was seconded by Mr. Underhill. Motion carried.

NEXT MEETING was scheduled for November 14, 2017 10:00 AM.

- December 12, 2017 Conference Call at 10:00 AM
- January 23, 2018 Conference Call at 10:00 AM
- February 13, 2018 Face to Face Meeting 8:30 AM
- March 13, 2018 Conference Call at 10:00 AM
- April 10, 2018 Conference Call at 10:00 AM
- May 8, 2018 Face to Face Meeting 8:30 AM

APPLICATION FORM DRAFTS

Mr. Underhill made a motion to approve the changes on the individual and business entity application forms and to post to the website. It was seconded by Mr. Webb. Motion carried.

ADJOURNMENT

Mr. Pilote made a motion to adjourn the meeting at 11:10 AM. It was seconded by Mr. Webb. Motion carried.

Gary R Bond, Chair

Todd Webb

Rodney Underhill

J Robert Pilote

Tana Cory, Bureau Chief